1. INTRODUCTIONS
   a. Welcoming new working group members
      Not applicable

2. FOLLOW-UP ON ACTION ITEMS
   a. Notes from last meeting and any additional comments (see attachment 2)

3. QUALITY ASSESSMENT OF REVIEWS
   a. Tools for assessing qualitative and complex reviews for supporting decision-making

4. SHARING EVIDENCE TABLES
   a. How can this term of reference be addressed?
      i. Term of reference 3. Share evidence tables that can be used in local guideline-development processes (or local evidence-contextualization processes more generally)
   b. What are the obstacles?
   c. How can these be overcome?
   d. Where should these be stored/curated? SRDR has been proposed by Stephanie Chang, however should COVID-END have a role in this?

5. LIVING REVIEWS
   a. What are the criteria for nominating a review as “living” in the context of COVID-19?
   b. Are these allied to key process steps?

6. ANY OTHER BUSINESS
   a. For next meeting on July 8th: Addressing equity in COVID-19 reviews. Can guidance be developed on this?
      b. Addressing next priorities outlined in the terms of reference