1. **INTRODUCTIONS**
   a. Welcoming new working group members (if applicable)  

2. **FOLLOW-UP ON ACTION ITEMS**
   a. Review revised terms of reference (see attachment 2)  

3. **SYNTHESIS RESOURCE BASE AND TOOL INVENTORY**
   a. Developing inventory of tools and resources building from COVID-END "tips and tools for researchers" (see attachment 3)  
   i. Registration of reviews that do not fit PROSPERO’s criteria (raised by Engaging Working Group)  

4. **ENGAGING WITH WORKING GROUPS AND ORGANIZATIONS**
   a. Discussing questions brought up by Digitizing Working Group  
   i. What do you see as the biggest blocker to your work right now?  
   ii. What is your biggest technical blocker?  
   b. Any additional organizations that are currently supporting decision-makers from list shared by Engaging Working Group  
   i. 3IE  
   ii. Agency for Healthcare Research and Quality (AHRQ) Evidence-based Practice Centers  
   iii. Africa Evidence Network, which includes groups like:  
       • Africa Centre for Evidence, University of Johannesburg  
       • Centre for Rapid Evidence Synthesis, Makerere University  
   iv. Centre for Learning and Evaluation Results  
   v. Cochrane Geographic Groups:  
       • Cochrane US Network (4 EPCs are members)  
   vi. Collaboration for Environmental Evidence  
   vii. Evidence Aid (UK)  
   viii. EVIPNet  
   ix. National Collaborating Centres +/- SPOR Support Units (Canada)  
   x. What Works Centres (UK), which includes groups like:  
       • Education Endowment Initiative  
   xi. Global Evidence Synthesis Initiative (GESI)
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