1. **FOLLOW-UP ON ACTION ITEMS**
   Not applicable
 	
   Introductions:
   Tanja Kuchenmüller, EVIPNet, WHO/Europe
	min

2. **CHALLENGES SHARED WITH DIGITIZING WORKING GROUP**
 	
   a. *How can digital solutions help us achieve our COVID-END goals of working together better, faster and more efficiently?*
      i. <u>*Questions from Digitizing WG:*</u> *Working together on what aspects? What is not fast enough or efficient enough? Can you give us examples of processes you think could be done together, and what you think is not fast or efficient enough.*
   b. *Can digitizing group help with understanding and measuring the outputs from our logic model?*
      i. <u>*Questions from Digitizing Group:*</u> *What outputs/outcomes and indicators could benefit from support from the Digitization WG? What parts of the logic model need our support? Maybe once we have a shared understanding of information needs, the Digitization group can help identify if and where it is available.*
 	
   • *The logic model predominantly contains the work of all of COVID-END and most of the working groups will attend to the issues contained within the logic model*
   • *Starting point would be for the WGs to tell the Sustaining group how the logic model applies to them, and what their Group's activities, outputs, mechanisms are*
 	
   Is there anything that the Digitizing WG can do to help us with the baseline project, such as the social network analysis?
   • *Maybe there is a way to track the increase in collaboration or activity within the COVID-END network, and whether that can be done through the RIS file*
   • *Is there a way for the Digitizing WG to tell us through their tracking that they can see an increase in collaboration or increase in activity?*
 	
   ACTION: David and Elie to send an email to Linn and Chris and see their response to this inquiry of questioning, and understand the Digitizing WG's process
	15 min

3. COVID-END LOGIC MODEL
See attachment 3
 	
Slide one of the logic model presentation:
• *Problems have been added at the top*
• *On the demand side, distinguished two different aspects of the demand or goal of the network*
• *Other changes include target groups (clarifying where primary researchers fit, HTA and their own target group) and short-term outcomes*
• *Need to check the language in the second box to send to Declan (Cochrane Ireland) to get some design support*
• *Added values at the bottom*
    ○ *Do we want to add principles from an analytical perspective that could be added to the narrative part?*
    ○ *Should add values around transparency and research rigor – the "how we want to work" kind of principles and values*
Second slide
• *Added the logos of the partners as they are part of the influence*
• *Important that we have a way of visually seeing that the partners can see that their work is contributing to the evidence ecosystem*
Third slide, impact flow diagram
• *Exemplifies how the partner organizations are impactful*
• *Group sees that slide 3 is more reflective of the purpose of COVID-END, and placing COVID END being at the bottom as the "foundation"*
• *Partner organizations independently influencing those impacts*
• *COVID-END is a network that can work as a mediator and have an influence in the causal pathway too*
 	
ACTION: Heather to combine slide 2 and 3 and replace the partner organizations with the COVID-END network as the "foundational support" and adding the details of slide 2 to slide 3, such as the impacts, the inputs, mechanisms, outputs
 	
Fourth slide
The MAGIC ecosystem diagram
• *Articulating at what points in the evidence ecosystem does COVID-END play a role*
• *The graphic is uni-directional, which may be problematic as an evidence ecosystem has push and pull*
• *Linear model may not be the best option*
• *If others have a better ecosystem graphic, to share*
• *David sent one in about a month or so ago.*
	10 min

• *To look and see which ones are the most helpful to the COVID END contribution, especially if it's a partner related graphic* **ACTION WG members to send in ideas and graphics for other evidence ecosystem models** **ACTION Heather B to check in with Jeremy on the graphics/visuals (with Cochrane Ireland) and narrative of the logic model**	

4. *COVID-END BASELINE PROJECT PROPOSAL*
 	
a. *Discuss scales or survey tools to be used for Phase two: social network analysis of project*
b. *Sharing back different elements to all partners meeting*
 	
• *Partners meeting next Thursday (June 25) would like to have Sustaining present and discuss their baseline project proposal*
    o *Members of this group will attend the all partners meeting*
 	
Discussion of the baseline project
• *Documentary analysis on all of the partners*
    o *Lucy, Amena and Heather B are meeting on Friday to discuss the next steps and the breakdown of the work*
• *Social network analysis*
    o *Need to brainstorm and allocate members for this phase*
    o *Jean Louis shared material to Denis and Jeremy and is happy to look at survey tools and work with Denis and Jeremy on this*
• *In depth interviews on a subset of 20 partners*
    o *Need to brainstorm and allocate members for this phase*
 	
ACTION: Heather and Jeremy to sketch out the three components and see who might be doing the work for those three elements (for those that are on board)
• *Need clarity on how this will be done moving forward*
• *Need to put names on the ethics part too*
• *Those who are interested in some of the focused work of the project, to email Heather B and Safa to let us know they are interested*
• *Additional support to do the analysis may be needed and we could bring this back to the Secretariat to see if there are additional funds and support to bring someone in with the technical skills*
 	
ACTION: Heather H to reach out to the statistician at NCCMT who provided work with the social network analysis and can provide knowledge and expertise
	30 min

• He could potentially oversee the methods and interpretation **ACTION: Amena to circulate a demo of surveys/scales to use with their organizations** • Identified an alternate scale that is to be piloted through a draft and to tweak the categories **ACTION: To bring this up at the all partners meeting and see which partners are also interested in contributing to the three elements/phases of the project and lend their expertise**	
5. ANY OTHER BUSINESS *No additional comments*	5 min