



<p>1. INTRODUCTIONS</p> <p><i>a. Welcoming new working group members</i></p> <ul style="list-style-type: none"> <i>i. Edward Kayongo, ACRES, Makerere University, Uganda</i> <i>ii. Ismael Kawooya, ACRES, Makerere University Uganda</i> <i>iii. Rhona Mijumbi, ACRES, Makerere University, Uganda</i> • <i>Ismael Kawooya introduced himself</i> 	3 min
<p>2. FOLLOW-UP ON ACTION ITEMS</p> <p><i>Not applicable</i></p>	min
<p>3. COVID-END COMMENTARY ON LMIC PERSPECTIVES</p> <p><i>a. Updates on progress (e.g. feedback received from COVID-END members)</i></p> <p><i>b. Next steps</i></p> <ul style="list-style-type: none"> • <i>Had an outline paper that got feedback from Scoping WG and revised</i> • <i>Lucy sent out request to other COVID-END members from LMIC contexts and has received nine responses so far</i> • <i>Question about how much more time we should wait - Ruth is proposing receiving feedback until Wednesday and then go ahead</i> • <i>Have received feedback from African nations but not from many other regions (one response from a Chinese group)</i> • <i>Question was posed to the group about a journal to pitch as Ruth has not heard back from her contact at Nature</i> • <i>The group felt David Tovey might have some good advice as to what health journal would be good to pitch to</i> • <i>Question was raised about authorship and how to sequence activities</i> • <i>People had some concerns about timelines and giving people enough time to respond</i> • <i>Process: 1) reminder sent out today with timelines and expectations for authorship (crafted by Jeremy and signed by Ruth, Lucy and Jeremy); 2) Feedback received until end of day Wednesday or slightly later if people need a bit more time; 3) Lucy to compile feedback; 4) Ruth to work with feedback to create next draft; 5) revised draft goes back out to identified co-authors</i> 	25 min

<p>ACTION - Lucy to send one more reminder (with cc to Ruth) and Ruth will follow-up to personally prompt a few folks</p> <p>ACTION - Lucy's reminder email will include a reference to this being the opportunity to 'opt-in' as an author and what the requirements for authorship; the specific language to be crafted by Jeremy</p> <p>ACTION - Jeremy to ask David Tovey about his view of whether Lancet or BMJ might be interested</p> <p>ACTION - Safa/Heather to create a folder in MS Teams titled: LMIC commentary where drafts can live [complete]</p>	
<p>4. DISCUSSION OF COVID-END MID-TERM PROJECTS <i>(See attachment 3)</i></p> <p><i>a. Revisit the terms of reference to add prioritization of projects</i> https://www.mcmasterforum.org/networks/covid-end/working-groups/scoping</p> <p><i>b. Set up of COVID-END to address new work, such as groupings within COVID-END related to substantive and/or geographic clusters to help move forward next phases (e.g. national groups working together)</i></p> <ul style="list-style-type: none"> • <i>Jeremy gave the context about the next phase of work for COVID-END and walked through the current version of slides</i> • <i>He stated that COVID-END is trying to identify projects where COVID-END adds value to what partners are doing</i> • <i>One group member raised whether sustainability of COVID-END will be explored in this next phase and chair felt that this could be discussed at future meeting</i> • <i>Concerns were raised about:</i> <ul style="list-style-type: none"> ○ <i>Relationship between individual projects in working groups and broader initiative</i> ○ <i>How to manage relationship between partner organization activities and COVID-END projects</i> ○ <i>And the inherent tensions these interconnections creates</i> • <i>There was overall agreement/receptivity to ideas but practical implementation will require an approach that includes groups early and often to demonstrate that they will not undermine or compete with other initiatives</i> • <i>Members pointed out that they can't keep contributing in a volunteer capacity (without pay) as it is a significant drain on resources for some organizations and we need to keep this in mind for the next phase</i> • <i>One member asked whether a priority could be explored around how non-health sectors can learn from health (since wave 1 has been very health-focussed)</i> 	<p>30 min</p>

<ul style="list-style-type: none"> • <i>The group discussed the Evidence Synthesis International (partnership between evidence synthesis organizations) is trying to achieve the objective of advocating and working together to increase awareness and use of synthesis products and felt partnership could be important in the COVID-END sustainability conversations (and COVID-END partner groups are encouraged to join https://evidencesynthesis.org/)</i> • <i>One member commented that it might be helpful to widen the scope of COVID-END to have more of a sharing focus where COVID-END partners can explicitly learn from one another</i> <p>ACTION - Secretariat (Safa) to add “sustainability of COVID-END” to a working group agenda in near future</p> <p>ACTION - Everyone to think about how COVID-END might foster sharing lessons learned and insights from health sector to non-health and come back to the conversation at a future meeting</p>	
<p>5. ANY OTHER BUSINESS</p> <p><i>a. Adjusted summer meeting schedule, no partners meeting, co-chairs meeting or working group meetings scheduled for the weeks of</i> <i>June 29th - July 3rd</i> <i>August 3rd – August 7th</i> <i>August 31st - September 4th</i></p>	<p>2 min</p>