



**Recommending Working Group meeting**  
Notes from call on 4 June 2021

<p><b>1. FOLLOW-UP ON ACTION ITEMS</b></p> <p>a. Review notes and action items from previous Recommending meeting (see attachment 2)</p>	<p><b>5 min</b></p>
<p><b>2. DISCUSSION</b></p> <p>a. Next steps and work plan for Recommending WG</p> <ol style="list-style-type: none"> <li>i. Identify case studies of duplication of effort – scenarios that can be analyzed to demonstrate duplication of effort and how it can be avoided? <ul style="list-style-type: none"> <li>• Working group agreed that case studies can be highlighted in a paper</li> </ul> </li> <li>ii. Convene a COVID-END conference, in which partners come together to share the learnings from local systems and hear about the COVID experience from other global regions? <ul style="list-style-type: none"> <li>• Working group agreed that a conference will be beneficial, and can be put together towards the end of the year, although it is unclear how it will be convened and by whom</li> </ul> </li> <li>iii. Identify lessons learned and success stories, with a potential for publication by the working group? <ul style="list-style-type: none"> <li>• Next step for working group may include: <ol style="list-style-type: none"> <li>○ Identifying and writing up the learning points from the pandemic, and also with the intention of developing recommendations for future health outbreaks</li> <li>○ Convening a smaller writing group for a process paper on developing resources for guideline researchers and developers</li> </ol> </li> </ul> </li> <li>iv. Engage more HTA researchers in the WG?</li> <li>v. Define what desired outcomes can be achieved and delivered by the Recommending WG (e.g., Recommending WG wants to bring about the following outcomes and will do so by the following activities)</li> <li>vi. Identify needs and gaps that require further focus by the Recommending WG? <ul style="list-style-type: none"> <li>• Jerry Osheroff shared work currently being done by ACTS and working group members interested in being involved in this work can contact Jerry directly, but will not be the sole focus of the Recommending WG moving forward</li> <li>• Working group may function to alert partners on what others are doing/working on and providing updates on their projects</li> </ul> </li> </ol>	<p><b>50 min</b></p>

<b>3. ANY OTHER BUSINESS</b>  <ul style="list-style-type: none"><li>• No other business was raised</li></ul>	<b>5 min</b>
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