### 1. FOLLOW-UP ON ACTION ITEMS

a. Review notes and action items from previous Recommending meeting (see attachment 2)

### 2. COVID-19 RECOMMENDATIONS REPOSITORY

20 min

### 3. RECONFIGURATION OF WORKING GROUPS

a. Review updates to new and existing working and task groups (see attachment 3)
b. Review Recommending working group’s terms of reference (see appendix in attachment 3)
c. Review Recommending working group and COVID-END’s meetings schedule (see attachment 4)

### 4. ANY OTHER BUSINESS

5 min