

<p>1. FOLLOW-UP ON ACTION ITEMS</p> <p><i>a. Review previous meeting notes and action items from 11 September (see attachment 2)</i></p> <p><i>b. Review previous meeting notes and action items from joint Synthesizing- Recommending meeting on 16 September (see attachment 3)</i></p>	15 min
<p>2. COVID-END LOGIC MODEL FROM SUSTAINING WORKING GROUP <i>[Lead: Elie Akl and Jeremy Grimshaw]</i></p> <p><i>a. Logic model presentation (see attachment 4)</i></p> <p><i>b. Discuss the following:</i></p> <ul style="list-style-type: none"> <i>i. Does the logic model make sense from the working group's perspective?</i> <i>ii. Does the logic model adequately represent the tasks and terms of reference of the working group?</i> <i>iii. Are there any missing elements; work that your working group is doing that cannot easily be located within the model?</i> <i>iv. Are there any early indications or examples for the short-term outcomes and long-term influences? If so, can these be packaged as 'success stories', which will help COVID-END's business case and liaising with funders</i> <i>v. Are there any emergent systems and methods within existing institutions and processes that can be reflected in the model?</i> <i>vi. Eventually we would like working groups to think beyond COVID. Thinking about the logical model can be a way to start this conversation about any tasks/roles/projects that could continue past COVID-END. This conversation could be about individual groups and also about how they all function together (in the logic model) to enable the use of evidence (in evidence ecosystem)</i> 	20 min
<p>3. INVENTORY AND LINKAGES TO GUIDELINE COMMUNITY</p>	20 min
<p>4. GUIDELINES DOCUMENT</p> <p><i>a. Discuss feedback (see attachment 5)</i></p> <p><i>b. Next steps</i></p>	10 min
<p>5. ANY OTHER BUSINESS</p>	5 min