**1. INTRODUCTIONS**

   a. Welcoming new working group members  
      i. Alric Rüther, Institute for Quality and Efficiency in Health Care (IQWiG), Germany  
      ii. Newman Dieyi, Memorial University, Canada

**2. FOLLOW-UP ON ACTION ITEMS**

   a. Terms of reference have been shared with John to post on website (see attachment 2)

**3. WORKING GROUP ACTIVITIES**

   a. Planning work for understanding duplication from resources [Ivan – 5 min]  
   b. Details of the HTA group work [Ivan – 20 min]  
   c. Strategy for linking with Digitizing Working Group [Per and Lucy - 10 min]  
   d. Strategy for assessment of clinical practice guidelines [Ivan and Per – 15 min]

**4. ANY OTHER BUSINESS**

   a. Work that can be done by student support