1. **INTRODUCTIONS**
   a. Welcoming working group members
      i. Lucy Henry, Health Technology Assessment International (HTAi), Canada

2. **FOLLOW-UP ON ACTION ITEMS**
   a. Revised terms of reference (see attachment 2)

3. **IDENTIFYING WAYS FORWARD FROM TERMS OF REFERENCE**
   a. Identifying
      i. Developing an inventory of high-quality guidelines as well as standards, methods, processes and digital platforms for living guidelines
   b. Collaborating
      i. Identifying key HTA and CPG organizations
      ii. Contributing to COVID-19 evidence guide and taxonomy
   c. Undertaking

4. **MEMBERSHIP OF WORKING GROUP**
   a. Working group members to share suggestions of other members (keeping in mind linguistic and geographical representation). For consideration
      i. Engaging HTA community
      ii. Societies involved in guideline development
      iii. Regional/linguistic representation

5. **ANY OTHER BUSINESS**

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**Recommend Working Group**  
Agenda for Webex call on 8 May 2020  
[https://mcmaster.webex.com/meet/rise](https://mcmaster.webex.com/meet/rise)