



1. INTRODUCTIONS

- a. Welcoming new collaborators (see attachment 2)
 - i. Michael McCaul, Centre for Evidence-based Health Care, Stellenbosch University (mmccaul@sun.ac.za)
 - ii. Ludovic Reveiz, Pan American Health Organization, WHO (reveizl@paho.org)

2. FOLLOW-UP ON ACTION ITEMS

- a. Action items arising from the meeting on 23 April 2020 (see attachment 3)
 - i. No additional comments
- b. Coordinating with WHO's Evidence Collaborative for COVID-19 network
 - i. Jeremy updated partners about the information-sharing focus of the WHO evidence collaborative and their plans to not re-convene until late May
 - ii. **ACTION: John and Jeremy to connect with John Grove and Susan Norris to confirm who (else) from WHO can best contribute to different working groups**
- c. Reactions to principles outlined in Scoping working group's terms of reference (which include a reference to the attached article; see attachment 4)
 - i. Partners supported the revised principles

3. UPDATE OF THE LAUNCH

- a. Reach (e.g., Twitter) and reactions
 - i. Participants noted that promotion will become easier as workplans are developed and deliverables produced
 - ii. **ACTION: Secretariat to reach out to regional groups as well (e.g., GIN Africa and GIN North America) and consider complementary mechanisms like YouTube**
 - iii. **ACTION: Secretariat to send out targeted messages to specific groups (as is being planned by the Engaging working group with those directly supporting decision-makers at national and sub-national levels)**
- b. Feedback on draft messages and media release/ newsletter blurb (see attachment 5)
 - i. **ACTION: Jeremy to work with his local media relations people given McMaster has more difficulty getting out media releases**
 - ii. **ACTION: All to let us know if they circulate a media release**
- c. Reminder to send in logos if not done already
 - i. **ACTION: All who haven't yet sent in logos but who are willing to have their logo posted on the website to send it in ASAP**

4. DISCUSSION ABOUT COVID-END GOVERNANCE

- a. Governance structures and levels of involvement
 - i. **ACTION: Secretariat to continue to think through optimal structures (e.g., is there value in having formal groups that reflect country-income, regional and linguistic diversity, and then representatives of these groups participating in the partners group and the working groups)**
- b. Processes for involving new people in working groups and initiative

- i. **ACTION: In addition to the point, Secretariat to continue to think through how to involve other groups and representatives of these groups given the requests to join are increasingly rapidly.**
- c. Ways to keep the meeting burden manageable (e.g., starting next week, have calls for the co-chairs on Monday morning and calls with all partners on Thursday morning)
 - i. **ACTION: Secretariat to proceed with convening co-chairs on Mondays and the full list of partners on Thursdays**
- d. Potential ways to broaden the influence of COVID-END (e.g., through joint policy statements, etc.)
 - i. **ACTION: All to continue to pursue opportunities as individuals (e.g., Per with BMJ, Andrea with JCE) and to identify opportunities for COVID-END as a partnership**

5. ANY OTHER BUSINESS