



**1. INTRODUCTIONS**

- a. Welcoming any new members of the working group (if applicable)

**2. FOLLOW-UP ON ACTION ITEMS**

- 1) Reviewed the draft revised terms of reference, principles and resources but spent more time on two broader issues
  - a. Vision or unique selling point of COVID-END as a time-limited network needs to come first and then this working group's activities get nested within that – *Addendum from John: Jeremy and Heather from the Secretariat have developed a draft logic model, which may help with this point*
  - b. Messages about the broader climate (or evidence ecosystem)

**ACTION: John to revise the terms of reference, principles and resources and to draft messages about the broader climate (for consideration by the partners as a position statement) – *Addendum from John: I did not include resources about promoting a culture of evidence-informed decision-making (but I can add them if people disagree)***

**ACTION: Jo (and Shauna), as well as others, to share resources and applications of these resources that can be profiled in the list of resources**

**3. MEMBERSHIP OF WORKING GROUP**

- a. No time to discuss and likely premature to discuss whether, in light of the revised terms of reference, to consider now or at a future point any potential additional members, keeping in mind the principles around geographic, linguistic diversity as well as diversity in experiences with different target audiences

**4. ANY OTHER BUSINESS**

No other business