



Engaging Working Group
 Agenda for the MS Teams call on 26 October 2021
 Link: [Click here to join meeting](#)

<p>1. FOLLOW-UP ON ACTION ITEMS</p> <p>a. Review previous meeting notes and action items (see attachment 2)</p>	5 min
<p>2. UPDATE ON MEMBERSHIP AND ENGAGEMENT</p> <p>a. Update on listserv membership (see attachment 3)</p>	5 min
<p>3. SEQUENCE OF FUTURE LISTSERV TOPICS</p> <p>a. To be confirmed:</p> <ul style="list-style-type: none"> i. Topic: Where are the most pressing gaps in living evidence syntheses to address COVID-19 Date: Closer to October webinar date Facilitators: Ruth McQuillan and Jorge Barreto ii. Topic: COVID-END anniversary reflections (following from the webinar) Date: TBD Facilitator: Jeremy Grimshaw iii. How to approach the quick and clean enough appraisal of guidelines? Date: TBD Facilitators: Ivan Florez and/or Melissa Brouwers, possibly with guest presenters who are using ‘quick and clean enough’ applications of AGREE II (e.g., COVID-END, eCOVID) iv. How to improve research communication using patient and public involvement (PPI), plain-language summaries, and other approaches Date: Week of 18-22 or 25-29 October Facilitators: Maureen Smith and Francois-Pierre Gauvin <p>b. Suggestions for new topics/ideas for future weeks:</p> <ul style="list-style-type: none"> i. Possible topics linked to queries for the COVID-END inventory from listserv members ii. Possible topics coming from the co-chairs and partners calls iii. National lessons linked iv. Portals for best evidence about COVID-19 	15 min

<p>4. SEQUENCE OF FUTURE WEBINAR TOPICS</p> <ul style="list-style-type: none"> a. Upcoming list of webinar topics <ul style="list-style-type: none"> i. Confirmed for 3 November: Drawing together the threads: operationalising the output from the horizon-scanning panel Facilitators: Ruth McQuillan and Jorge Barreto, co-chairs of the Prioritizing working group ii. Date to be decided (tentatively planned for 24 November): Examples of engaging citizens in COVID-END rapid reviews Facilitators: Maureen Smith and Maureen Dobbins b. Tentative plans for future topics: <ul style="list-style-type: none"> ii. Portals for best evidence about COVID-19 Facilitators: Ruth Stewart and Holger Schunemann, co-chairs of the Accessing working group Likely date: To be determined by Ruth and Holger iii. Evidence Commission exhibits and pathways to influence Facilitators: Select commissioners (supported by Jenn Verma, John Lavis and Jeremy Grimshaw) Likely date: December (as a formal launch to the report) c. Ideas for future topics: <ul style="list-style-type: none"> i. National lessons learned – e.g., Canadian and South Africa reports 	<p>15 min</p>
<p>5. EVALUATION OF LESSONS LEARNED</p> <ul style="list-style-type: none"> a. Review data from COVID-END engagement survey and discuss potential paper based on lessons learned (see attachment 4) 	<p>10 min</p>
<p>6. ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> a. Discuss facilitation of ‘passing’ on the COVID-END community listserv, whilst considering re-branding with similar focus on supporting decision-making beyond COVID-19 b. Discuss 23 November working group meeting to provide summary of activities, achievements and invite past members c. Discuss next steps of working group 	<p>10 min</p>