



**Engaging Working Group**  
 Agenda for the MS Teams call on 1 December 2020

<p><b>1. FOLLOW-UP ON ACTION ITEMS</b></p> <p>a. Review previous meeting notes and action items (see attachment 2)</p>	<b>5 min</b>
<p><b>2. UPDATE ON MEMBERSHIP AND ENGAGEMENT</b></p> <p>a. Update on listserv membership and numbers (see attachment 3)          b. On-going support from Newman</p>	<b>5 min</b>
<p><b>3. COVID-END LISTSERV MEMBERSHIP PROFILE SURVEY</b></p> <p>a. Results of priority questions survey from listserv (see attachment 4)</p>	<b>15 min</b>
<p><b>4. SEQUENCE OF FUTURE TOPICS</b></p> <p>a. Suggestions for new topics/ideas for future weeks:</p> <ul style="list-style-type: none"> <li>i. Difference between expert opinion-based guidance and guidance developed using a robust process (potential facilitators: Ivan Florez and Per Olav Vandvik,</li> <li>ii. Long COVID (facilitator: Sandy Oliver, date: TBD)</li> <li>iii. Series of topics related to the resources to support decision-making in general and then for each of them in detail (when and how to use each of them) (faciliator: Secretariat, date: TBD)</li> <li>iv. Signaling to researchers what type of research would help to move a GRADE evidence profile from low to higher certainty evidence</li> <li>v. Duplication (Facilitators: Lesley Stewart from PROSPERO and Cristian Mansilla from COVID-END secretariat)</li> <li>vi. Dissemination (Facilitator: Jennifer Yost)</li> <li>vii. Tips for teams responding to priority topics for living evidence syntheses (Facilitator: John Lavis for the COVID-END secretariat)</li> <li>viii. Defining what constitutes a ‘living’ evidence syntheses (Facilitator: Cristian Mansilla for the COVID-END secretariat once he has had a chance to do the empirical analyses in early December)</li> </ul>	<b>15 min</b>
<p><b>5. SEQUENCE OF FUTURE TOPICS</b></p> <p>a. Upcoming list of webinar topics</p> <ul style="list-style-type: none"> <li>ii. Confirmed for December: <b>An introduction to COVID-END resources</b></li> </ul>	<b>15 min</b>

<p>Facilitator: John Lavis; brief presentations by leads for different resources  Date: December 2, 10-11 am ET  Registration link <a href="#">here</a></p> <ul style="list-style-type: none"> <li>iii. January: Ensuring patients have access to research evidence that is as up-to-date as it is for other stakeholders (facilitator: Sandy Oliver, date and time TBD)</li> <li>iv. Ideas for future topics: <ul style="list-style-type: none"> <li>a. Priority setting</li> <li>b. LMIC paper – to be moved further up to draw attention both to the messages and to the process of engaging diverse authors</li> <li>c. Global scene setting – e.g., Steven Hoffman on the UN COVID Recovery Research agenda, Lancet commission</li> <li>d. Planning the next evidence phase for the pandemic (articulating the need for curated, high quality living stock of reviews addressing key questions)</li> <li>e. A guide to COVID research resources for synthesis (we are beginning to map out the content coverage, strengths and weaknesses of the different evidence portals, etc.)</li> <li>f. An analysis by Cristian Mansilla of ‘living’ definitions and other data extracted from the COVID-END inventory (including, in conjunction with Lesley’s team, data related to the pipeline of PROSPERO protocols)</li> </ul> </li> <li>v. Working group specific presentation</li> </ul>	
<p><b>6. ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>a. Timing of meetings <ul style="list-style-type: none"> <li>i. Doodle poll can be found <a href="#">here</a></li> </ul> </li> </ul>	<p><b>5 min</b></p>