1. FOLLOW-UP ON ACTION ITEMS  
   a. Review previous notes and action items from meeting on 11 August (see attachment 2)  

2. UPDATE ON MEMBERSHIP AND ENGAGEMENT  
   a. Latest numbers  
   b. Update from Janine  

3. SEQUENCE OF CONFIRMED TOPICS  
   a. Week of August 24: Registration of synthesis titles and protocols (e.g. via Prospero)  
   b. Week of August 31: No new discussions launched this week  
   c. Week of September 7: Open-access principles for synthesis publications  

4. SEQUENCE OF FUTURE TOPICS  
   a. Suggestions for new topics/ideas for future weeks:  
      i. Time stamping based on date of search (i.e., how to address a fast-moving field) – this could likely best be addressed as part of the same discussion period as critical appraisal (above)  
      ii. Difference between expert opinion-based guidance and guidance developed using a robust process  
      iii. Importance of beginning to transition to living reviews on priority topics that will be with us for some time  
      iv. Rapid Response / review focused discussion  
      v. Discussion on LMICs paper led by Scoping WG  

5. WEBINARS FOR THE COVID-END COMMUNITY  
   a. Complementing the listserv with webinars targeting the COVID-END community (e.g., the presentation to the EViR webinar, a presentation about the key insights from the LMIC-focused paper)  
   b. Frequency: 60 mins per session, monthly, biweekly, or else?  
   c. Ideas for topics:  
      - Priority setting  
      - Horizon scanning  
      - Tour of the COVID-END website as well as introduction to the listserv  
      - Living hub of hubs (either alone or co-branded with GESI)
- **LMIC paper**
- **Global scene setting – e.g., Steven Hoffman on the UN COVID Recovery Research agenda, Lancet commission**
- **Planning the next evidence phase for the pandemic (articulating the need for curated, high quality living stock of reviews addressing key questions)**
- **A guide to COVID research resources for synthesis (we are beginning to map out the content coverage, strengths and weaknesses of the different evidence portals, etc.)**
- **Working group specific presentation**

6. **ANY OTHER BUSINESS**

   a. **Reminder: No regularly scheduled COVID-END meetings next week (August 31<sup>st</sup> – September 4<sup>th</sup>)**

   | 5 min |