## 1. FOLLOW-UP ON ACTION ITEMS

  a. Review notes from previous meeting (see attachment 2)

| 5 min |

## 2. UPDATE ON MEMBERSHIP

  [Newman]

| 5 min |

## 3. UPDATE ON FIRST TWO DISCUSSION TOPICS

  a. Brainstorm strategies for encouraging supporting discussions

| 15 min |

## 4. DISCUSSION TOPICS FOR WEEK OF JULY 27TH

  a. Critical appraisal
  b. Hub of hubs

| 15 min |

## 5. SEQUENCE OF FUTURE TOPICS (confirmed)

  a. Week of August 3: No new discussions launched this week
  b. Week of August 10: Priority setting for COVID-19 evidence synthesis led by Sandy Oliver and Heather Bullock

| 10 min |

## 6. SEQUENCE OF FUTURE TOPICS (to be decided)

  a. Week of August 17: Synthesis resources
  b. Week of August 24: Registration of synthesis titles and protocols (e.g. via Prospero)
  c. Week of August 31: No new discussions launched this week
  d. Week of September 7: Open-access principles for synthesis publications
  e. New topics/ideas for future weeks

| 5 min |

## 7. ANY OTHER BUSINESS

  a. Reminder of adjusted summer meeting schedule, no partners meeting, co-chairs meeting or working group meetings scheduled for the weeks of:
     August 3rd – August 7th
     August 31st - September 4th
  b. Switching Working Group meetings from WebEx to Microsoft Teams starting August 10th

| 5 min |