

## 1. INTRODUCTIONS

- a. Maureen noted that we have a new working group member – Ephraim Kisangala, Women Deliver, Nyalojjie Integrated Foundation, Uganda – who introduced himself when he joined the call*

## 2. FOLLOW-UP ON ACTION ITEMS

- a. Maureen reviewed the action items from the previous meeting (see attachment 2)*
- 1. Laurenz will give a presentation on behalf of the working group at the Partners call on 9 July*
  - 2. Laurenz and Maureen will add evidence packaging as a priority discussion topic for the COVID-END Community*
  - 3. ACTION (carried over): Working group member to review the current list of potential horizon scan panel members and suggest additional names*

## 3. OUTREACH

- a. Updates on JISC listserv*
- 1. Laurenz walked the group through how the listserv will work, a few issues that have been encountered (e.g., an individual cannot add their group or network affiliation in brackets after their name), and a few outstanding issues that need to be worked through this week (e.g., keeping a conversation ‘thread’ together)*
- b. Requests for sign-ins received from outside COVID-END community*
- 1. ACTION: Safa to arrange a meeting with John, Laurenz and Maureen to draft two lists:*
    - i. Attributes of eligible members, which could include:*
      - a. Supporting decision-making about COVID-19 by citizens/service users, providers, health-system decision-makers, and economic and social policymakers*
      - b. Creating and/or using evidence syntheses (ES), health-technology assessments (HTA), and/or guidelines as the focus of their support to decision-making about COVID-19*
      - c. Keen to learn from others about how to support decision-making about COVID-19 and willing to explore challenges and/or share experiences through online discussions*
    - ii. Principles, which could include:*
      - 1. Share and promote the use of resources that are in the public domain*
      - 2. Make constructive contributions to online discussions*

*3. Declare any real or perceived conflicts of interest in relation to post made to the listserv*

**ACTION:** Laurenz offered to review the JISC ‘rules,’ which likely provide a much more detailed context for any listserv discussion

*c. Topics for listserv discussion (e.g. evidence packaging)*

- 1. Working group agreed that we could include the evidence-synthesis resources and the evidence-packaging resources as the focus for upcoming discussions*
- 2. Sylvia noted that it’s important to clarify whether the focus is sharing resources, addressing challenges, sharing experiences, or something else*

**ACTION:** Maureen and Laurenz to connect with David and Taryn, and John to connect with Ben, about being willing to facilitate these discussions

*d. Next steps for upcoming partners meeting (Thursday July 9<sup>th</sup>)*

- 1. Maureen noted that Laurenz is developing a presentation for Thursday’s partner call*

#### **4. ANY OTHER BUSINESS**

*a. No other business was raised*