

1. 'ENHANCE MY RIS FILE' PROJECT

a. Updates on user case document (attachment 3)

- *The group suggested incorporating more specific details about tools and features from the table shared last week into the one shared for this meeting (see attachment 3), with features relevant to both tools and repositories (some groups may check off both or one or the other)*
- *Linn shared a similar spreadsheet that she had prepared as part of the GIN Technology group several years ago to aid guideline developers to know what tools are out there and what capabilities are out there. Document geared towards tools and assessing cross-compatibility across repositories*

ACTION: Linn to share document in MS Teams Files and link to previous work done in GIN-Tech

- *The group saw value in building on the work that GIN had already done, filling in any layers with more recent information and any additional information captured in the use case documents*
 - *Could use enhance my RIS as a starting point to demonstrate growing interoperability capability (and classify as light green to suggest it is a starting point)*
 - *Another starting point is implementation of citation standard in COKA*
- *While user-case document helps COVID-END secretariat understand what all the repositories have to facilitate connections, an updated document could also be made more accessible on COVID-END website as a source for tool developers; any document should include what end-users are looking for and some things that more technology-minded people identify to make end-users' work easier*
- *Also have to think about how to get information from repositories not involved in COVID-END to ensure the table is comprehensive and detailed*
 - *COKA and ACTS more like COVID-END as a consortia group than the specific tools and repositories*
 - *The group suggested that ACTS and COKA be added to the table, perhaps related to specific features (e.g. standards development as a row; COKA as a row, statistics standard as a row) to understand uptake in each repository related to that row*
 - *ACTS as "cooks using these many different ingredients" (have evidence summaries, and recommendations as ingredients and a range of final products); ACTS may be best framed as a learning community and need to figure out how this fits within shared tables*

- *Almost any users will have to look across multiple databases; point of connectedness is to reduce effort and duplication. May be helpful to have an explanation of some technical parts and features of why they are important and what they can offer different users*
- *Organizations also, understandably, want to hold their audience and expertise while pulling in meta-data from other repositories where useful. Inter-operability depends on the type of data you want to share and need a standard to be able to do that*
- *Sharing everything across repositories would be difficult, however there is likely a business case for everyone with different level of access (those contributing data can pull data out; others search function only) stepped access depending on level of information sharing (the more you share in, the more access you have to data across the repositories)*
- *Much more productive (and cost effective) to go through collaborative approach- linking back and forth approach between repositories. Added value of this group is piloting and testing and demonstrating small group that is supporting inter-operability (including ways to increase traffic to contributing organizations' sites)*
- *Group to use updated spreadsheet to identify one or two places for strategic interventions; and share back with GIN (e.g. with Sara Twaddle from GIN)*

ACTION: For next agenda, the group agreed to discuss emerging initiatives in ACTS, COKA, among others, to developing approach to common terminology (e.g. standard ontologies, code systems, that support interoperability)

ACTION: Linn agreed to update some details on GIN-Tech spreadsheet and share in MS Teams Digitizing working group files for feedback

b. Develop a plan about:

- integration into COVID-END website (e.g. on the guide to key resources page vs others) and what is needed for initiating the process (e.g. critical mass of repositories profiled); and*
- integration into ACTS learning community matrix*

2. DIGITAL SOLUTIONS AND OPPORTUNITIES IN EVIDENCE SYNTHESIS PROCESS

a. Discuss key industry ideas (e.g. Kayak, Trivago) and existing digital tools (e.g. Distiller, RevMan) that provide inspiration for types of ideals that can be pursued as a Working Group

ACTION: To be discussed at the next meeting. Discuss features that some of these existing digital tools can help with the use case table

3. ANY OTHER BUSINESS

No other business was raised