



<p><b>1. INTRODUCTIONS</b></p> <p><i>a. Welcoming any new members of the working group</i></p> <p><i>i. Gordon Dooley, Metaxis Ltd, UK</i></p>	2 min
<p><b>2. FOLLOW-UP ON ACTION ITEMS</b></p> <p><i>Not applicable</i></p>	min
<p><b>3. DISCUSSION OF SOLUTIONS FOR WORKING GROUPS</b></p> <p><i>“Improve my RIS file” service Google document:</i>  <a href="https://docs.google.com/document/d/1t2vtgVs4IwcJ2-zc8SypQN7OKldV_qK9iuJ_UVK7WJY/edit">https://docs.google.com/document/d/1t2vtgVs4IwcJ2-zc8SypQN7OKldV_qK9iuJ_UVK7WJY/edit</a></p> <p><i>a. Discuss work on standardized RIS files</i></p> <p><i>Digitizing WG Google document:</i>  <a href="https://docs.google.com/document/d/1kiSwBeUzcMJFhOcyYFfXUuo2x3GxQFWXplvcd_mKgU/edit#">https://docs.google.com/document/d/1kiSwBeUzcMJFhOcyYFfXUuo2x3GxQFWXplvcd_mKgU/edit#</a></p> <p><i>b. Discuss and place digital solutions, ideas and opportunities into the flow diagram contained in the Synthesizing Resources and Tools document (see main Google document, section ‘List of what is going on – people/projects’)</i></p>	40 min
<p><b>4. PRIORITY AREAS TO CONSIDER</b></p> <p><i>a. Identifying other priority areas from the terms of reference to work towards</i></p>	15 min
<p><b>5. ANY OTHER BUSINESS</b></p>	3 min