



<p><b>1. INTRODUCTIONS</b></p> <p>a. Welcoming working group members</p> <ul style="list-style-type: none"> <li>i. Chris Mavergames, Cochrane Collaboration, Germany (co-chair)</li> <li>ii. Linn Brandt, MAGIC Evidence Ecosystem Foundation, Norway (co-chair)</li> <li>iii. Alfonso Iorio, McMaster Health Information Research Unit (HiRU), Canada</li> <li>iv. Gabriel Rada, Pontificia Universidad Católica de Chile, Chile</li> <li>v. Gunn Vist, Norwegian Institute of Public Health (NIPH), Norway</li> <li>vi. James Thomas, EPPI-Centre, UK.</li> <li>vii. Jerry Osheroff, AHRQ evidence-based Care Transformation Support (ACTS), USA.</li> <li>viii. Jon Brassey, TRIP database, UK</li> <li>ix. Tamara Navarro, McMaster Health Information Research Unit (HiRU), Canada</li> <li>x. Brian Alper, EBSCO, Technical Committee G-I-N, USA</li> <li>xi. Khalid Shahin, EBSCO, USA</li> <li>xii. <i>Secretariat: Safa Al-Khateeb, McMaster Health Forum   RISE, Canada, and David Tovey, UK and Anna Dion, Ottawa Hospital Research Institute   RISE, Canada</i></li> </ul> <p>Regrets:          Julian Elliot, Cochrane Australia, Australia          Lesley Stewart, Centre for Reviews and Dissemination (PROSPERO), UK</p>	<b>5 min</b>
<p><b>2. FOLLOW-UP ON ACTION ITEMS</b></p> <p>a. Not applicable for this first meeting</p>	<b>0 min</b>
<p><b>3. DISCUSSION ON SCOPE OF GROUP AND TERMS OF REFERENCE</b></p> <p>Google document prepared by Linn and Chris as reference (to be shared with working group)</p> <ul style="list-style-type: none"> <li>○ opportunity to be ambitious in pushing inter-operability and harmonization forward in context of COVID.</li> <li>○ working group contribution in identifying early wins with view to longer term influence:             <ul style="list-style-type: none"> <li>● developing inventory of global digitalization landscape (initiatives, portals, standards, tools, including main technical/standards issues when considering inter-operability across them)</li> </ul> </li> </ul>	<b>40 min</b>

<ul style="list-style-type: none"> <li>• identify opportunities not currently covered by others and where this group can add value <ul style="list-style-type: none"> <li>▪ e.g. developing shared standards for software, portals, use of codes and terminology, de-duplicated and federated searching</li> <li>▪ creating standards, how-to guidance (and possibly shared infrastructure) for meta-data harmonization (e.g. citation data, DOIs, etc.)</li> </ul> </li> <li>• piloting solution-focused tools, processes and/or infrastructure</li> </ul> <p><b>ACTION:</b> Linn and Chris to revise terms of reference and share back to working group for further discussion</p>	
<p><b>3. MEMBERSHIP OF WORKING GROUP</b></p> <ul style="list-style-type: none"> <li>a. Ideas for engagement of additional members and organizations with reminder of principles around geographic, linguistic diversity as well as diversity in target audiences</li> </ul> <p><b>ACTION:</b> All working group members are asked to send suggestions to Linn and Chris</p>	<b>10 min</b>
<p><b>4. ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>a. Setting a concrete date/time and frequency for future meetings</li> </ul> <p>Group to meet weekly</p> <p><b>ACTION:</b> Safa to share a doodle poll to coordinate next meeting, and a regular weekly meeting time.</p>	<b>5 min</b>