COVID-END partners meeting agenda
Notes from 4 June 2020
https://zoom.us/j/6163788736

1. INTRODUCTIONS
   a. Jeremy noted that there are no new collaborators joining today's call (see attachment 2)

2. FOLLOW UP ON ACTION ITEMS
   a. Jeremy drew partners' attention to the review notes from 28 May (see attachment 3)
   b. Jeremy also drew attention to the follow-up on action items (see attachment 4)

3. COVID-END COMMUNICATIONS AND NETWORK UPDATES
   a. Heather walked partners through the revised logic model (attachment 5) and noted that the revisions were based on the feedback that has been shared to date
   b. Partners were generally comfortable with this version and offered the following edits that could be considered in the fine-tuning stage that we are now entering
      i. Reduce duplication and ordering differences
         1. Under supply challenges, the first and last points seem to cover the same ground
         2. Under 'outputs,' we have 'tools and resources to support researchers,' but researchers are listed as a secondary target group under 'Target groups'
      ii. Address the fact that if one reads left to right it isn't really a pathway, which could be confusing (and the simplest way of addressing this may be to provide a complementary evidence ecosystem model with the stages that we are attempting to 'influence')
      iii. Clarify whether multiple languages are considered under mechanisms, products, etc.
      iv. Add HTA agencies as a target group
      v. Make explicit the need to maximize internal validity (quality) and external validity (responding to demand and integrating evidence within demand-side constraints)
      vi. Mention better alignment of the demand and supply sides where we talk about increased collaboration among partners
      vii. Include as outputs tools and resources for other target groups, and not just decision-makers and researchers
      viii. Add an equity, diversity and inclusion dimension to the outcomes/goals and/or on the demand side
   c. Declan offered to provide staff support to ‘spruce up’ the final version if needed

4. UPDATES FROM WORKING GROUPS
   a. Jeremy pointed partners to the co-chairs meeting notes from 1 June (attachment 7)
   b. Working group co-chairs provided the following updates
      i. Scoping – Working group is discussing LMIC-specific considerations in both the demand and supply sides; Moses Ocan from the African Center of Systematic Reviews and Knowledge Translation asked to be considered for membership on the Scoping working group
ii. Engaging – Working group is starting outreach this week, is moving towards a final decision about whether to work with HIFA or start our own listserv, and will be continuing a conversation with Heather about the proposed ‘horizon scanning’ project.

iii. Digitizing – Working group is reviewing a request from another working group and is currently prioritizing an ‘improve my RIS file’ project (as a first step towards a federated search) and looking into how to capture ‘added value’ evidence documents (like many rapid reviews and guidelines) that aren’t already captured in bibliographic databases.

iv. Synthesizing – Working group welcomed two new members (Cristian Mansilla, who recently completed five years running the rapid-evidence service in the Chilean ministry of health, and Stephanie Chang, who leads the Evidence-based Practice Centers program at the Agency for Healthcare Research and Quality), is close to finalizing a document for researchers considering or conducting an evidence synthesis, has continued discussions about transparency and burn-out, and received a helpful presentation about work by the Digitizing working group from Gabriel Rada.

v. Recommending – Working group will soon have a new co-chair, has welcomed new members from the HTA community (and they have formed a sub-group), is mapping guideline repositories, and hopes to be able to promote key one(s) and to encourage or support them to include quality assessments.

vi. Packaging – Working group has finalized the principles for evidence packaging and will soon finalize the resource list to support evidence packaging, both of which will then be posted on the COVID-END website.

vii. Sustaining – Working group will be welcoming two new members (Jean-Louis Denis from the University of Montreal and Tanja Kuchenmüller from the WHO European Regional Office) and is developing protocols for baseline and longitudinal studies of COVID-END.

5. UPDATES ON CROSS-PARTNER INITIATIVES AND INITIATIVES OF INTEREST TO PARTNERS

a. Jerry Osheroff described how ACTS is focusing on a few high-stakes COVID-19 patient care questions (patient triage and anti-coagulation) that they will examine the whole way through to patient outcomes.

b. ACTION: Partners (and the Digitizing and Recommending working groups and the Secretariat) to review the documentation about the questions and contact Jerry if you identify potential synergies with your work:  
   https://docs.google.com/document/d/1wdQHZESQ6k1MjkSz-0KRT1sfAfAza36Y0ctaL5jOAF4/edit#heading=h.uv0d6fc5k06d

c. Lesley Stewart noted that PROSPERO is moving towards finalizing an agreement with NIHR that will allow it to keep up with demand, conduct a pilot test of COVID-19 protocols that have non-health outcomes, and explore with the Secretariat a COVID-END database of evidence documents that can be filtered using the decisions taxonomy.

6. ANY OTHER BUSINESS

No other business