**COVID-END Coordination Meeting**  
Notes from Zoom call on 20 April 2020  
[https://zoom.us/j/6163788736](https://zoom.us/j/6163788736)

1. **INTRODUCTIONS**  
   a. Welcoming new collaborators (see ‘participants’ attachment)  
      i. From organizations not previously represented on calls  
         1. David Tovey ([daviditovey@gmail.com](mailto:daviditovey@gmail.com)) who is semi-retired and supporting COVID-NMA and Evidence Aid (UK)  
         2. Gabriel Rada ([radagabriel@gmail.com](mailto:radagabriel@gmail.com)) from Epistemonikos (Chile)  
         3. Isabelle Boutron ([isabelle.boutron@aphp.fr](mailto:isabelle.boutron@aphp.fr)) and Philippe Ravaud ([philipperavaud@gmail.com](mailto:philipperavaud@gmail.com)) from COVID-NMA (France)  
         4. Jeff Knezovich from the Alliance for Health Policy and Systems Research (Switzerland)  
         5. Per-Olav Vandvik ([per@magicproject.org](mailto:per@magicproject.org)) and Linn Brandt ([brandtlinn@gmail.com](mailto:brandtlinn@gmail.com)) from MAGICapp (Norway)  
         6. Taryn Young ([tyoung@sun.ac.za](mailto:tyoung@sun.ac.za)) and Tamara Kredo ([tamara.kredo@mrc.ac.za](mailto:tamara.kredo@mrc.ac.za)) from South Africa  
         7. Vivian Welch ([vwelch@campbellcollaboration.org](mailto:vwelch@campbellcollaboration.org))  
      ii. From organizations previously represented on calls  
         1. Ruth Stewart from the Africa Centre for Evidence (South Africa)  
         2. Emmanuel Kamga from eBASE Africa (Cameroon)

2. **FOLLOW-UP ON ACTION ITEMS**  
   a. See attached notes from the meeting on 13 April 2020

3. **DISCUSSION ABOUT THE NAME AND LOGO**  
   a. Confirmed COVID-END as the name of the initiative and option 6 for the logo, and the additional steps being taken to further differentiate it from Julian Elliott’s initiative, Covidence:  
      i. it will always be written in all caps (COVID-END), not sentence case (Covidence);  
      ii. in colour it will always appear in two different colours (COVID-END), not all dark blue (Covidence)  
      iii. the logo will include the full name written out and the virus image, versus having neither (Covidence)  
   This name and logo are hopefully fairly time-limited and post-COVID we will either cease using it or morph the initiative into something that requires a complete re-naming anyway.  
   b. Confirmed [https://www.covid-end.org](https://www.covid-end.org) as the URL  
   c. Confirmed @covid_e_n_d as the Twitter account

4. **DISCUSSION ABOUT WORKING GROUPS**  
   a. See updated terms of reference, co-chairs and participants on the website  
      i. Simon: where does horizon scanning / foresight / pre-positioning of evidence fit in? I think that Anthrologica gave some thought to this in relation to Ebola and social impacts ([https://www.anthrologica.com/](https://www.anthrologica.com/)) and we could consult with them on whether they used a particular framework for this. I guess there are many in the HTA environment who have also worked on horizon scanning. CEPI may also be an important partner for this aspect of the work  
      ii. Sally: can we frame the first point in the Sustaining working group more positively
b. Jeremy reviewed the status of co-chairs (and Ruth’s helpful comments about handling balance during the difficult time) and plans for upcoming calls
   i. Jeremy clarified that the co-chairs will kick-start each group and their preliminary discussions should include a discussion of the draft TORs

5. DISCUSSION ABOUT A ‘LAUNCH’

a. Introduced the draft webpages text (https://covid-end.org) and invited comments, particularly
   i. Text on the home page, which sets the tone for the whole initiative (mission statement, vision and overall structure of the groups)
   ii. Re-organized guide to evidence sources (which will now have a new URL)
      1. John clarified that we’re hoping to have partners ensure their work is linked to from the guide to evidence sources (rather than separately cataloguing them ourselves)
   iii. Proposed model for a scalable rapid-evidence service, with other scalable models also being considered
      1. John and Jeremy clarified that this is a place-holder for a potentially longer list of scalable models that could be adapted by those already supporting decision-makers
      2. Patrick reflected on the need to support the adaptation and use of existing resources in LMICs
b. Proposed a push on social media starting on Tuesday
   i. Partners (organizations and/or individuals) agreed to be tagged and offered the following accounts specifically for tagging
      1. @3ieNews and @IDCG_Campbell
      2. @ACE_UJ @Africa_Evidence @RuthS3 @Laurenz_ml
      3. @cebhc
      4. @CovidNma
      5. @CRI_AUBMC
      6. @epistemonikos @epistemonikoses
      7. @EPPICentre, @profdavidgough, @profsandyoliver and @James_M_Thomas
      8. @EvidenceAid
      9. @EvidSynIRL and @CochraneIreland
      10. @GESI_Initiative
      11. @JBIEBHC
      12. @lesleycrd, @crd_york
      13. @okwen and @kemma2000 and @ebase_africa
      14. @SACochrane and @CochraneAfrica
      15. @SandraZLewis
      16. @tripdatabase
      17. McMaster PLUS and EvidenceAlert
      18. NCCMT

6. ANY OTHER BUSINESS