

<ul style="list-style-type: none"> • Review today's agenda • Review action item from last meeting - see attachment 2 		1 min
STANDING ITEMS	Topic	
A) Activity streams		
0. New or updated syntheses		
<ul style="list-style-type: none"> • Intake and prioritization (includes intake for living docs) 	<ul style="list-style-type: none"> • Status of requests and completed products (including plain language summaries) • Separate service contracts are being leveraged to co-sponsor many evidence synthesis products and updates • Mapping of living evidence syntheses frequency is carefully planned to respond to needs while allowing best use of resources and funds 	5 min
<ul style="list-style-type: none"> • Rapid evidence profiles (REPs) 	<ul style="list-style-type: none"> • See above 	
<ul style="list-style-type: none"> • Rapid evidence syntheses (RSs) 	<ul style="list-style-type: none"> • See above 	
<ul style="list-style-type: none"> • Plain language summaries (includes summaries for living documents below) 	<ul style="list-style-type: none"> • Procedures developed for updates to plain language summaries to match updates to living evidence syntheses • Four summaries posted in English and French, others in development 	1 min
1. Living evidence syntheses		
<ul style="list-style-type: none"> • Living evidence profiles 	<ul style="list-style-type: none"> • See above 	
<ul style="list-style-type: none"> • Living evidence syntheses 	<ul style="list-style-type: none"> • See above 	
<ul style="list-style-type: none"> • Other 	<ul style="list-style-type: none"> • Living behavioural sciences documents (see link above) 	1 min
2. Inventory of 'best evidence syntheses'		
<ul style="list-style-type: none"> • Status 	<ul style="list-style-type: none"> • 7,999 syntheses from high-quality/high-yield sources → 6,257 non-duplicate syntheses → 4,321 decision-relevant syntheses → 431 'best' evidence syntheses (updated 26 May) • Additional fields for equity considerations being planned 	1 min
<ul style="list-style-type: none"> • Searchable database 	<ul style="list-style-type: none"> • Expected soon 	
<ul style="list-style-type: none"> • Inventory spotlights 	<ul style="list-style-type: none"> • Canadian (see below) and global inventory spotlights 	
3. Evidence-demand coordination		
<ul style="list-style-type: none"> • Canadian Public Health Network (SAC and TAC) 	<ul style="list-style-type: none"> • Content from our spotlights is being included in the weekly evidence summary being distributed to all SAC and TAC members, as well as Government of Canada staff 	1 min
<ul style="list-style-type: none"> • Other PHAC (Chief Science Officer, others) 	<ul style="list-style-type: none"> • Regular communications 	
<ul style="list-style-type: none"> • Other federal government 	<ul style="list-style-type: none"> • Secretariat continues to reach out to government contacts with three calls to action: <ol style="list-style-type: none"> 1) sign-up for the twice-a-month email updates (for spotlights and horizon scanning news) – although this is now included in the weekly evidence update sent across the Government of Canada and to their provincial public-health counterparts (as noted below) 2) submit a request using the online form (for questions from high-level decision makers) 3) encourage your team and other colleagues who are providing 'front-line' decision support within government to use the COVID-END inventory when they're looking for the best global evidence and reminders to use the COVID-END website for additional resources 	2 min
<ul style="list-style-type: none"> • Provincial and territorial governments 	<ul style="list-style-type: none"> • As above 	
<ul style="list-style-type: none"> • Tracking 	<ul style="list-style-type: none"> • 	
<ul style="list-style-type: none"> • Webinars (and presentations) 	<ul style="list-style-type: none"> • Awareness raising webinar among Government of Canada staff and CIHR: Finding 'Best Evidence' About COVID-19 - completed 19 May 	1 min

4. Horizon scanning		
• Adjustments to existing process	• Horizon scans are published once a month and include a briefing note about emerging issues, and a panel summary about priority issues for Canada.	1 min
• Canadian panel membership	• Confirmed 28 Canadian horizon scanning panel members (many of whom are observing the global horizon scanning panel meeting as well) • Two meetings completed (April and May) • FYI - list of panel members - see attachment 3	1 min
5. Evidence-supply coordination		
• Evidence-synthesis teams	• Quarterly meetings of the evidence-synthesis teams: one completed 29 March, next quarterly meeting is booked for 22 June • A survey was conducted about the teams' content expertise and working with citizen partners • Teams who are taking on living evidence syntheses are matched with citizen partners • A webpage ' Resources for researchers ' has been further enhanced • Teams are reminded to share with the secretariat relevant work that they took on, and work completed for other projects, and to ask us to search the global inventory (until it is fully searchable online) and searchable Excel database of Canadian documents	3 min
• Canadian synthesis spotlights	• Canadian spotlights can be accessed here	1 min
• Dissemination vehicles	• Reminder to subscribe (and encourage others to do the same) to the Canadian COVID-19 email update, which provides three types of products from COVID-END in Canada: 1) Canadian spotlights, 2) global spotlights, and 3) horizon scans • Distribution also through partner newsletters, websites, social media • Outputs are also captured in the email going out across the public service federally	1 min
B) Cross-cutting		
1. Citizen partnership	• Recruitment and orientation of Canadian citizen partners completed • Citizen partners are being matched with research teams, and resources about how to work with citizen partners have been made available on the website • A citizen partners training mini-course organized by SPOR-EA was extended to the members of the citizen partnership group	
2. Indigenous peoples engagement	• Plans underway to connect with five teams who received CIHR funding for knowledge syntheses; also, connection with contact from CoVaRR (see below)	
3. Website and communications	• Website overhaul completed - see Resources for Canadians (as well as global sections of website)	5 min
4. Measuring impact	•	
OTHER BUSINESS / ARISING ISSUES		
1. CIHR- and NSERC-funded networks	• CIHR-funded <ul style="list-style-type: none"> ○ Coronavirus Variants Rapid Response Network (CoVaRR) - Marc-André Langlois, PI; Jeremy Grimshaw Co-PI ○ Canadian Network of COVID-19 Clinical Trials Networks - Robert Fowler, PI ○ Indigenous Peoples and COVID-19 Knowledge Syntheses • NSERC-funded modelling networks . Contacting the following 2 of 5 <ul style="list-style-type: none"> ○ CANMOD: Canadian Network for Modelling Infectious Disease - Caroline Colijn (Simon Fraser), David Earn (McMaster), co-leads ○ One Society Network: mathematical modelling of multi-sectoral impact of pandemics and control policies - Christopher McCabe (U Alberta), PI • Secretariat is in the process of establishing connections with PIs of the network, and planning meetings to discuss collaboration • Secretariat plans to extend an invitation to leads of the networks to present at future COVID-END meetings	5 min

<p>2. Brief updates about other relevant initiatives underway in Canada</p>	<ul style="list-style-type: none"> • For discussion 	
<p>3. Next meetings</p>	<ul style="list-style-type: none"> • Upcoming meetings: <ul style="list-style-type: none"> ○ Evidence-synthesis teams: 22 June ○ Steering Committee: 13 July ○ Collaborators: 29 July 	