

<p>1. WELCOME AND INTRODUCTIONS</p> <ul style="list-style-type: none"> a. Sylvia de Haan (chair) b. Members c. Secretariat members 	<p>15 min</p>
<p>2. REVIEW TERMS OF REFERENCE</p> <ul style="list-style-type: none"> a. Review of working group's terms of reference (see below) b. Discussion and feedback 	<p>20 min</p>
<p>3. DISCUSSION</p> <ul style="list-style-type: none"> a. Areas of focus for coming weeks b. Additional members that should be invited to contribute to working group c. Frequency of meetings 	<p>20 min</p>
<p>4. ANY OTHER BUSINESS</p>	<p>5 min</p>

Terms of reference for Advocating Working Group:

This working group informs processes to prepare us for future societal challenges

- 1) To review drafts of a proposal for a commission that will review the COVID-19 response and identify and prioritize who needs to do what differently in future to support
 - a. evidence syntheses that are fit-for-purpose for COVID-19 and for future societal challenges
 - b. policy, practice and personal decision-making about COVID-19 and future societal challenges based on the best available synthesized evidence and guidelines (e.g., media/editors for the public, guideline developers and implementers for providers, evidence units in government for policymakers, and research funders for researchers)
- 2) To facilitate input on, and discussion of, the commission's papers and findings by:
 - a. integrating these papers and findings into the programme for a Cochrane-convened event on COVID-19 in October 2021
 - b. organizing a World Health Assembly side event in May 2022, jointly with WHO, member states, and selected commissioners
 - c. identifying and using opportunities to advocate for key issues informing the discussions of the commission, as well as for key messages resulting from the commission
- 3) To share organizational advocacy plans and activities among working-group members to:
 - a. identify areas of common interest in which advocacy efforts could reinforce each other
 - b. align, where possible, the messaging.