## 1. WELCOME AND INTRODUCTIONS

- Sylvia de Haan (chair)
- Members
- Secretariat members

## 2. REVIEW TERMS OF REFERENCE

- Review of working group’s terms of reference (see below)
- Discussion and feedback

## 3. DISCUSSION

- Areas of focus for coming weeks
- Additional members that should be invited to contribute to working group
- Frequency of meetings

## 4. ANY OTHER BUSINESS

<table>
<thead>
<tr>
<th>Terms of reference for Advocating Working Group:</th>
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<td>This working group informs processes to prepare us for future societal challenges</td>
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1) To review drafts of a proposal for a commission that will review the COVID-19 response and identify and prioritize who needs to do what differently in future to support
   - evidence syntheses that are fit-for-purpose for COVID-19 and for future societal challenges
   - policy, practice and personal decision-making about COVID-19 and future societal challenges based on the best available synthesized evidence and guidelines (e.g., media/editors for the public, guideline developers and implementers for providers, evidence units in government for policymakers, and research funders for researchers)

2) To facilitate input on, and discussion of, the commission’s papers and findings by:
   - integrating these papers and findings into the programme for a Cochrane-convened event on COVID-19 in October 2021
   - organizing a World Health Assembly side event in May 2022, jointly with WHO, member states, and selected commissioners
   - identifying and using opportunities to advocate for key issues informing the discussions of the commission, as well as for key messages resulting from the commission

3) To share organizational advocacy plans and activities among working-group members to:
   - align, where possible, the messaging.