



<p>1. INTRODUCTIONS</p> <p><i>a. Welcoming working group members</i> <i>Not applicable</i></p>	min
<p>2. FOLLOW-UP ON ACTION ITEMS</p> <p><i>a. Working group achievements statement and feedback to be shared with Secretariat members</i> <i>(see attachment 2 for previous meeting notes)</i></p> <p>ACTION: Jeremy to circle back to Secretariat on changes suggested last time</p>	5 min
<p>3. COVID-END LOGIC MODEL</p> <ul style="list-style-type: none"> • <i>Current version of the logic model still does not reflect the fact that it is a “meta layer” to the organizational partners</i> • <i>Dual level of activity is not captured (of the multi-layer inter-related action systems)</i> • <i>Could add some prose and an additional figure/visual to reflect the “network of networks” concept</i> • <i>It would be helpful to have a certain level of detail on the website as a starting point but then have the ability to “blow up” a particular area and see more detail</i> • <i>Sally had an additional suggestion about the supply side and demand sides not being coordinated (could be added)</i> <p>ACTION: Jeremy and Heather to contact Declan to see what he is able to offer in terms of graphic design ACTION: Jeremy and Heather to work on some prose to accompany the graphic and bring back to group</p>	15 min
<p>4. COVID-END BASELINE PROJECT PROPOSAL</p> <p><i>(see attachment 3)</i></p> <ul style="list-style-type: none"> • <i>Amena presented the new draft of the baseline project</i> • <i>Discussion about categories of scale and the five levels of collaboration (and concerns about level 5)</i> • <i>Is the scale sensitive to change? Is it able to show change?</i> 	25 min

<ul style="list-style-type: none"> • <i>It can help elucidate the inter-personal relationships but may not be helpful in elucidating partnerships that are about co-developing products</i> • <i>Members suggested exploring other scales</i> • <i>Inter-connections are mediated by knowledge products</i> • <i>Amena walked through the interview guide</i> • <i>Should reflect on the SCOR model (shared from Jean Louis) to see if we can create greater alignment</i> • <i>Not necessarily capturing substantive changes to the activities that organizations may have made - what was done that was necessary but beyond the normal practice of the organization (similar to Operationalization section in SCOR model)</i> • <i>Could SNA focus on relational aspect and interview focus on other domains?</i> <p><i>ACTION: Working group and project team will think about other scales or ways we are able to capture the changes that we think COVID-END is likely to spark</i></p> <p><i>ACTION: Project team should be sharing back different elements to partner group</i></p>	
<p>5. CHALLENGES SHARED WITH DIGITIZING WORKING GROUP</p> <p><i>a. How can digital solutions help us achieve our COVID-END goals of working together better, faster and more efficiently?</i></p> <p><i>i. <u>Questions from Digitizing WG:</u> Working together on what aspects? What is not fast enough or efficient enough? Can you give us examples of processes you think could be done together, and what you think is not fast or efficient enough.</i></p> <p><i>b. Can digitizing group help with understanding and measuring the outputs from our logic model?</i></p> <p><i>i. <u>Questions from Digitizing Group:</u> What outputs/outcomes and indicators could benefit from support from the Digitization wg? What parts of the logic model need our support? Maybe once we have a shared understanding of information needs, the Digitization group can help identify if and where it is available.</i></p> <p><i>ACTION: Put this high on the agenda next week</i></p>	10 min
<p>i. ANY OTHER BUSINESS</p>	5 min