

1. FOLLOW-UP ON ACTION ITEMS

- a. Maureen pointed working-group members to the meeting notes and action items from our last meeting (see attachment 2)
- b. **ACTION: Safa to remove Sylvia de Haan from the email distribution list for this working group and from the listing of working-group members on the COVID-END website**

2. UPDATE ON MEMBERSHIP AND ENGAGEMENT

- a. Maureen walked members through an update on the listserv membership (see attachment 3)
- b. Maureen invited a discussion related to select aspects of running the COVID-END community listserv
 - i. Members agreed that we can move to two to three topics per month
 - ii. Who to receive topics from (survey; topics versus methods; Newman; wider) and strategies on how to get others involved in identifying and leading listserv topics
 - iii. **ACTION: Safa to add an agenda item about ‘current methodological issues related to the COVID-19 evidence response’ to the next partner call and to the next co-chairs call (in the hope of identifying topics that we could bring to the listserv for discussion), and if this goes well Safa can add this as a recurring agenda item for one or both groups**
 - iv. **ACTION: Maureen to review the input from our survey of COVID-END Community members to identify topics of interest and then to share interesting topics with Cristian (copying John and Kaelan) to summarize what the COVID-END inventory has on the topics**

3. SEQUENCE OF FUTURE TOPICS

- a. Maureen provided updates to the list of confirmed topics (including dates)
 - i. Supports for guideline developers
Date: Week of March 8
Facilitator: Ivan Florez
 - ii. Defining what constitutes a ‘living’ evidence syntheses (part one)
Date: Week of March 15
Facilitator: Cristian Mansilla
 - iii. Defining what constitutes a ‘living’ evidence syntheses and when to retire one (part two)
Date: Week of March 22
Facilitators: Cristian Mansilla and Maureen Dobbins
 - iv. Tips for using the inventory
Date: Week of March 29

Facilitator: David Tovey

ACTION: Maureen to ask David if he can speak to the ‘tips’ he wrote for the COVID-END inventory, which are hyperlinked from the corresponding webpage

v. Quiet week

Week of 5 March

vi. Broadening beyond topics that are directly COVID-focused to address topics that move beyond COVID-19

Date: Week of 12 March

Facilitator: Laurenz Langer

b. To be confirmed:

i. How the ‘knowledge can sit’ with patients/citizens as much as with academics and others in an area of fast-moving science, with ‘long COVID’ of one examples

Date: TBD

Facilitator: Sandy Oliver

ACTION: Sandy to connect with our new citizen partner, Phil Collis, to see if he would be willing to join her in developing this presentation

ii. Duplication

Date: TBD

Facilitators: Lesley Stewart from PROSPERO and Cristian Mansilla from COVID-END secretariat

c. Suggestions for new topics/ideas for future weeks:

i. Series of topics related to the resources to support decision-making in general and then for each of them in detail (when and how to use each of them)

Date: TBD

Facilitator: Secretariat

ii. Working group members identified one possible topic, as well as the one added above for the week of 12 March:

1. How are people using evidence to address the COVID-19 evidence response, how would they do things better next, and how can we better support them next time

4. SEQUENCE OF FUTURE TOPICS

Maureen provided updates to the list of webinar topics

- a. 24 March: The COVID-END inventory: an in-depth analysis of evidence syntheses addressing decisions related to the COVID-19 pandemic response
Facilitator: Cristián Mansilla
- b. Tentative plan for April: Ensuring patients have access to research evidence that is as up-to-date as it is for other stakeholders
Facilitator: Sandy Oliver
- c. Tentative plan for May: Addressing COVID-19 misinformation in Africa
Facilitator: Laurenz Langer
- d. Tentative plan for June: Whether and how to incorporate ‘old’ COVID articles (e.g., from March) in evidence syntheses
Facilitator: Maureen Dobbins
 - i. **ACTION: Maureen to reach out to Andrea Tricco and other synthesis-team leads for insight about how they deal with ‘old’ COVID articles (in preparation for her June webinar)**
- e. Ideas for future topics:
 - Global scene setting – e.g., Steven Hoffman on the UN COVID Recovery Research agenda, Lancet commission
 - Mapping the content coverage, strengths and weaknesses of the different evidence portals, etc.) – e.g. to be added to the next database/repositories group meeting agenda and who will lead the webinar
 - Working group specific presentation

5. ANY OTHER BUSINESS

- a. Maureen welcomed Saeed Ahmadiana from the Université de Montréal, who described his research study on communities of practice
(see attachment 4 for description of study; see attachment 5 for observation consent)
ACTION: Working group members to notify Saeed if they do not want their anonymized comments, etc. to be used in the study
- b. Maureen asked about whether we could get an update on the horizon-scanning process
ACTION: John to work with the horizon-scanning panel team to prepare slides for the May meeting of this working group (and Safa to remind the team in late April to be gearing up for this)