

<p>1. FOLLOW-UP ON ACTION ITEMS</p> <p><i>a. Review previous notes and action items from meeting on August 25th (see attachment 2)</i></p>	5 min
<p>2. UPDATE ON MEMBERSHIP AND ENGAGEMENT</p> <p><i>a. Latest numbers (see attachment 3)</i> <i>b. Update from Janine</i></p>	5 min
<p>3. SEQUENCE OF CONFIRMED TOPICS</p> <p><i>a. Week of August 31: Evidence 2020</i> <i>b. Week of September 7: Open-access principles for synthesis publications (facilitator: Tamara Lotfi)</i> <i>c. Week of September 14: Living reviews and how to disseminate and support the use of COVID-19 reviews (facilitators: Jennifer Yost and Maureen Dobbins)</i></p>	10 min
<p>4. SEQUENCE OF FUTURE TOPICS</p> <p><i>a. Suggestions for new topics/ideas for future weeks:</i></p> <ul style="list-style-type: none"> <i>i. Time stamping based on date of search (i.e., how to address a fast-moving field) – this could likely best be addressed as part of the same discussion period as critical appraisal (above)</i> <i>ii. Difference between expert opinion-based guidance and guidance developed using a robust process</i> <i>iii. Rapid Response / review focused discussion (facilitator: Maureen Dobbins)</i> <i>iv. Discussion on LMICs paper led by Scoping WG</i> <i>v. Challenges (time delays, cost of updating) faced by translation of products into other languages</i> 	15 min
<p>5. WEBINARS FOR THE COVID-END COMMUNITY</p> <p><i>a. Complementing the listserv with webinars targeting the COVID-END community (e.g., the presentation to the EViR webinar, a presentation about the key insights from the LMIC-focused paper)</i> <i>b. Frequency: Monthly</i> <i>c. Deciding on the first webinars and possible dates</i> <i>d. Ideas for topics:</i></p>	20 min

<ul style="list-style-type: none"> • <i>Priority setting</i> • <i>Horizon scanning</i> • <i>Tour of the COVID-END website as well as introduction to the listserv</i> • <i>Living hub of hubs (either alone or co-branded with GESI) (for October)</i> • <i>LMIC paper</i> • <i>Global scene setting – e.g., Steven Hoffman on the UN COVID Recovery Research agenda, Lancet commission</i> • <i>Planning the next evidence phase for the pandemic (articulating the need for curated, high quality living stock of reviews addressing key questions)</i> • <i>A guide to COVID research resources for synthesis (we are beginning to map out the content coverage, strengths and weaknesses of the different evidence portals, etc.)</i> • <i>Working group specific presentation</i> 	
<p>6. ANY OTHER BUSINESS</p>	<p>5 min</p>