

**1. INTRODUCTIONS**

- a. John and Laurenz apologized for the late opening of the Webex room*
- b. Laurenz welcomed a new working group member*
  - a. Newman Dieyi, Memorial University of Newfoundland, Canada*

**2. FOLLOW-UP ON ACTION ITEMS**

*Not applicable*

**3. OUTREACH**

- a. Laurenz noted that the JISC listserv has been approved by COVID-END and now he, Jeremy Grimshaw, Newman Dieyi and Stephanie Linklater will work through the final configurations*
- b. Laurenz also noted that*
  - 1. the dedicated COVID-END email ([covid-end@mcmaster.ca](mailto:covid-end@mcmaster.ca)) will be checked routinely and a monitoring and feedback process will be developed by Newman (and Safa)*
  - 2. the listserv will be checked routinely, thematic summaries of the deliberations will be developed and shared with the Engaging working group and the partners, and more urgent points/questions will be notifying the co-facilitators of the topic (and possibly include Laurenz and Maureen)*
- c. ACTION: Laurenz and Maureen to introduce the listserv to the Partners on the call booked for 9 July*

**4. SYNERGIES WITH PACKAGING WORKING GROUP ON SUPPORTING DECISION-MAKERS**

- a. Laurenz reminded working group members that the Packaging working group had proposed liaising with this working group to bring the evidence-packaging resources to broader attention and that our working group may need to consider more tailoring to different target audiences (e.g., policymakers)*
- b. ACTION: Laurenz and Maureen to add evidence packaging as a priority discussion topic for the COVID-END Community*

**5. ANY OTHER BUSINESS**

- a. John presented the current 'quick view' of potential invitees to a global panel that would support COVID-END's horizon scanning work and invited additional names, and*

*explained that the results (e.g., priorities for new living reviews) would be shared widely through COVID-END and partner channels*

**b. Working group member to review the current list and suggest additional names**