

1. FOLLOW-UP ON ACTION ITEMS

- a. Laurenz pointed members to the meeting notes and action items from the last meeting (see attachment 2)

2. UPDATE ON MEMBERSHIP AND ENGAGEMENT

- a. Laurenz walked the group through the slides about listserv membership, and noted that we are now at 305 members (see attachment 3)
- b. Members discussed options for reducing listserv withdrawal when many posts are made
- c. **ACTION: Laurenz to draft a post about options to manage listserv volumes (e.g., create a folder to receive the emails, set the digest version to weekly, respond privately to issues that are likely not relevant to the full listserv)**

3. SEQUENCE OF FUTURE TOPICS

- a. Confirmed topics:
 - i. Insights about addressing misinformation
Date: Week of February 8
Facilitators: Laurenz Langer and colleagues
 - ii. Supports for guideline developers
Date: Week of February 15
Facilitators: Ivan Florez and/or Per-Olav Vandvik
ACTION: John to ensure resources are posted and Maureen to confirm plan with Ivan
 - iii. Signaling to researchers what type of research would help to move a GRADE evidence profile from low to higher certainty evidence
Date: Week of February 22
Facilitator: David Tovey
ACTION: John to ask David if he can take this on (it had been tentatively booked by January 25 but no post happened that week)
- b. To be confirmed:
 - i. Defining what constitutes a 'living' evidence syntheses (including when to 'retire' one)
Date: TBD in February
Facilitator: Cristian Mansilla for the COVID-END secretariat
 - ii. How the 'knowledge can sit' with patients/citizens as much as with academics and others in an area of fast-moving science, with 'long COVID' of one examples
Date: TBD when Sany is ready to present
Facilitator: Sandy Oliver
 - iii. Duplication

Date: TBD when Lesley is ready to present

Facilitators: Lesley Stewart from PROSPERO and Cristian Mansilla from COVID-END secretariat

iv. Tips for using the inventory

Facilitators: David Tovey

c. Suggestions for new topics/ideas for future weeks:

- i. Series of topics related to the resources to support decision-making in general and then for each of them in detail (when and how to use each of them)

Date: TBD

Facilitator: Secretariat

4. SEQUENCE OF FUTURE TOPICS

a. Upcoming list of webinar topics

- i. February 24: Update about ACTS and potential synergies with COVID-END

Facilitator: Jerry Osheroff

ACTION: Maureen to ask Jerry for a title and abstract for this session so Steve can advertise this webinar and we can email it to the partners (and to suggest that Jerry write directly to individuals who he would like to attend to contribute to the discussion of potential synergies)

- ii. Tentative plan for March: An analysis by Cristian Mansilla of 'living' definitions and other data extracted from the COVID-END inventory (including, in conjunction with Lesley's team, data related to the pipeline of PROSPERO protocols)

ACTION: Laurenz to ask Cristian for a title and abstract for this session so Steve can also advertise this webinar

- iii. Tentative plan for April: Ensuring patients have access to research evidence that is as up-to-date as it is for other stakeholders

Facilitator: Sandy Oliver

- iv. Tentative plan for another month: Addressing COVID-19 Misinformation in Africa

Facilitator: Laurenz Langer

- v. Tentative plan for another month: Whether and how to incorporate 'old' COVID articles (e.g., from March) in evidence syntheses

b. Ideas for future topics:

- i. Global scene setting – e.g., Steven Hoffman on the UN COVID Recovery Research agenda, Lancet commission

- ii. Mapping the content coverage, strengths and weaknesses of the different evidence portals, etc.) – e.g. to be added to the next database/repositories group meeting agenda and who will lead the webinar

- iii. Working group specific presentation

5. ANY OTHER BUSINESS

a. **ACTIONS:**

- i. **Laurenz to confirm, once he receives confirmations of the upcoming listserv discussions and webinar topics, that we can cancel the mid-month call**

- ii. **Laurenz to reach out to inactive members and Maureen and/or Laurenz to invite interested partners to join the working group**
- iii. **John to ask Sylvia whether she can continue her involvement in this working group now that she has tentatively agreed to co-chair the Advocacy working group**